

**STANDARD FORM 30** (REV.10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

A) The performance period is hereby amended to read 120 calendar days after issuance of Notice to Proceed in lieu of 90 calendar days after issuance of Notice to Proceed.

B) AEDC Clause AEDC-H009, Security Rules and Regulations (APR 2004), is hereby incorporated in full text in Section H of the subject solicitation.

AEDC – H009, Security Rules and Regulations (APR 2004)

#### AEDC UNCLASSIFIED CONTRACT SECURITY CLAUSE

CONTRACTOR SECURITY REQUIREMENTS. The contractor shall comply with all security regulations and directives as identified herein and other security requirements shown elsewhere in this contract. These requirements apply to all contractors working on Arnold AFB that DO NOT have access to classified information in the performance of their contract.

AEDC is a closed military installation, therefore certain requirements must be met, i.e., every person who enters the fenced mission area must possess an identification badge and vehicle registration.

1. The contractor shall provide an updated GC Form 698 listing each employee that will require access to Pass and Registration prior to contract start. To add an employee at any time the Contractor shall notify the Pass Registration Section

2. **BADGES:** Badges and passes are issued at Pass and Registration located adjacent to the main gate. Your contract monitor should provide a list of employees to that office promptly after the contract is awarded so that badges can be prepared in advance of your visit. The badges are government property and must be retrieved and turned in upon completion of the contract. These badges must be presented at the gate for entry and displayed on an outer garment above the waist while within the fenced area. NOTE: If displaying the badge on the outer garment in the immediate work area will create a safety hazard, then the badges can be removed and placed in the pocket of the individual. Upon departure of the immediate area, the badge will be displayed.

NOTE: Returning ID badges (if applicable) and Passes. Upon contract completion (to include employment termination), and before final payment can be made, the contractor shall ensure all ID badges (if applicable) have been turned in to the issuer and vehicle passes have been returned to Pass and Registration. Contractor employees terminating employment for any reason shall return all ID badges (if applicable) and vehicle passes prior to departing the base.

3. **CITIZENSHIP:** All employees performing on this contract must be US citizen or Registered Alien. The AEDC host shall require that all Registered Aliens have in their possession their Permanent Resident Cards. If Registered Aliens failed to produce the proper INS credentials, they will be denied access to AEDC. You will be held responsible for complying with federal statutes, which prohibit the hiring of illegal aliens and foreign nationals who are not authorized to work in the United States. Non-US citizens must present their resident alien cards to Pass and Registration to show proof that they have been legally admitted to the United States. Failure to show proof will result in entry being denied.

Employment of Foreign Nationals by Contractors at Arnold Air Force Base : The use of Foreign Nationals in the performance of contracts on AEDC will require prior notification to the Contracting Officer. In accordance with U.S. Immigration and Naturalization Service Directive 210, all foreign nationals performing on contract in support of any Federal Government activity will provide to that activity, identification and authorization for the performance of work within the U.S., for each individual. Information shall consist of the following:

- Name
- Nationality
- Place of birth
- Date of birth
- Social Security Number
- State driver license number (if assigned)
- Passport/Visa/Alien Registration Number(s)

A foreign national is defined as any individual that is not a U.S. Citizen, regardless of any status or documentation promulgating the intent to become a U.S. Citizen. Any overt or negligent act in the lack of prior reporting of any employee deemed to be a non-U.S. Citizen shall be determined to be a violation of contract. The violation shall be formally reported to all government activities or agencies deemed necessary.

4. **VEHICLE REGISTRATION:** If a personal vehicle will be used on the base: Valid state driver's license, ID card (if applicable), proof of ownership (title, state registration, bill of sale or lease agreement) and proof of insurance are required. Contractor employees shall report to the Pass and Registration Section within forty-eight hours of employment for vehicle registration. Vehicle registration of contractor employees will be accomplished by issuing them a DD Form 2220 (Decal), AF Form 2219 (Expiration Tab) and a base designation tab (White with Black Lettering) if applicable or Temporary Vehicle Pass for the duration of the contract. The employee shall be responsible for maintaining insurance that meets or exceeds the minimum requirements of state law.

5. **TRAFFIC LAWS:** The contractor and its employees shall comply with base traffic regulations and installation entry/exit security measures.

6. **PRIVATE CAMERAS:** Use of private cameras inside the mission area is prohibited except by special permission. If you need photographs of your job site, you must contact your contract monitor, who will either get support from the base photo lab or obtain a special camera pass.

Use of cameras is prohibited where posted.

7. **CELLULAR PHONE:** Cellular Telephones (private and government owned) are authorized for use at all locations on Arnold AFB with the following exceptions:

- a. Cannot use a CT while driving a private or government vehicle, except in a "hands free" mode. Passengers in a vehicle may use CT.
- b. At facilities and/or areas where Facility Managers or Safety Office has posted a policy prohibiting their use.

8. VISITORS: To expedite entry into the mission area, during normal duty hours, call the pass and registration office at EXT. #5453, during non-duty hours call the Security Forces desk lead at Ext. #5662.

9. LABOR PROTESTS: If your company becomes a target of a labor protest while you are working on the installation, you will be assigned a gate to enter and exit the mission area, other than the main gate. All your employees will be directed to utilize this gate/strike gate.

10. ROOFTOP ACCESS: You and your contract monitor are reminded that you must have permission from the building manager before you can access the roof of any building.

11. FIREARMS: Are prohibited within the fenced mission area.

12. SECURITY OF PRIVATE PROPERTY & VEHICLES INSPECTIONS: Secure your private property. Be prepared for vehicle inspections as you enter or exit the fence mission area.

13. SPONSORING VISITORS: Contractors that sponsor another contractor's visit shall receive an endorsement from the prime contractor or DoD Representative and comply with specified requirements.

**ESCORT REQUIREMENTS FOR FOREIGN NATIONALS PERFORMING ON CONSTRUCTION PROJECTS**

The following rules apply to your responsibilities associated with escorting and monitoring your workers who are foreign nationals:

1. All foreign national employees must have permission of the government prior to working on any contract.
2. Non-US citizens will be issued a purple badge with the citizen's name and citizenship on the badge. The badge MUST be worn at all times within the fence mission area.
3. You must appoint an escort who is a US citizen to escort non-US Citizens, Continuous monitoring is required, to include rest breaks, lunch, etc.
4. You must insure that access is limited to only authorized work areas. The only EXCEPTION is the main cafeteria.
5. The escort must retrieve the non-citizen's badge and vehicle pass, at the end of each work shift and hold it until the next day. Non-US citizens are not permitted to retain possession of their badges and vehicle passes overnight.
6. The non-citizen will not be allowed to enter or exit the fenced mission area without an escort. A representative of your company who is a US citizen must accompany the non-citizen at all times.

7. The non-citizen's badges and vehicle pass will be retrieved at the end of the project and returned to Pass and Registration.

8. The contract monitor is responsible for notifying Facility Managers and custodians any time non-citizens are working within buildings.

All foreign national employees will process through the Pass and Registration Center upon arrival to AEDC on a daily basis for obtaining the appropriate badge.

Contractor employees who require access into government computer systems shall comply with the investigative requirement in accordance with AFI 31-501/AEDC Supplements, which consist of a favorably completed National Agency Check (NAC). To obtain access to government computer systems it is necessary to obtain favorable results from a National Agency Check (NAC) Investigation. Contracting Officer of the host installation must identify the need and justify to the installation commander, through the local Servicing Security Activity, requests for NAC's on contractor employees requiring access to government computer systems. The installation commander or his designee, Designated Approval Authority, approves all denials or withdrawals of access for contractor employees.

National Agency Check Investigation:

The Personnel Security section, AEDC/SDS, will process and forward requests for Contractor NACs. AEDC/SDS will be the repository for the record of NACs conducted on Contractor employees for access to the installation or computer systems on Arnold AFB.

Each Contractor employee requiring a NAC shall submit to AEDC/SDS the original of a completed SF85P, Questionnaire for Public Trust Positions, accomplished on the Electronic Personnel Security Questionnaire (EPSQ), and one 3.5 diskette containing the EPSQ file. Security Forces Pass and Registration personnel will fingerprint the Contractor employee on a DD Form 258, Fingerprint Card. To obtain an EPSQ, visit the Defense Security Service web site at <http://www.dss.mil> and download the User Edition or contact AEDC/SDS or contracting office for assistance.

Upon completion of the subsequent investigation suitability of employment review, the Contracting Officer will notify the Contractor of employees receiving a favorable/unfavorable NAC by forwarding a copy of the Record of Employment Suitability Form to the Contractor. The Contractor's employee(s) will not be allowed access to government computer systems when the current NAC is unfavorable.

When the Government is in the process of conducting a NAC investigation on a Contractor employee and that individual's employment is terminated before the investigation is completed, the Contractor shall immediately forward to AEDC/SDS written notice of the termination.

OPSEC Requirements: The contractor will comply with the AEDC OPSEC Program and will protect critical or sensitive unclassified operational information per AFI 10-1101, *Operations*

*Security* and the AEDC OPSEC policies and procedures. AEDC/SDS, ext. 3424 or 7610 is the OPSEC point of contact.

Freedom of Information Act Program (FOIA): The contractor shall comply with DoD Regulation 5400.7/Air Force Supplement, DoD Freedom of Information Act Program, requirements. The regulation sets policy and procedures for the disclosure of records to the public and for marking, handling, transmitting, and safeguarding For Official Use Only (FOUO) material.

Reporting Requirements: The contractor shall comply with AFI 71-101, Volume- 1, Criminal Investigations, Volume-2, Protective Service Matters, DoD 5200.1-R, and AFI 31-401 requirements. Contractor personnel shall report to an appropriate authority, any information or circumstances of which they are aware may pose a threat to the security of DoD personnel, contractor personnel, resources, and classified or unclassified defense information.

Physical Security: Areas controlled by contractor employees shall comply with base Operations Plans/instructions for Force Protection Conditions (FPCONS) procedures, Random Antiterrorism Measures (RAMS) and local search/identification requirements. The contractor shall safeguard all government property, including controlled forms, provided for contractor use. At the close of each work period, government training equipment, ground aerospace vehicles, facilities, support equipment, and other valuable materials shall be secured.

Security Reviews: The contractor will be subject to security program reviews and/or self-inspections in conjunction with the Air Force activity assigned.

C) The attached clarifications are provided:

(1) An additional 24" riser man way may be needed 180 deg. From the existing due to containment system requirements.

**Not sure why, there are two manways, one 18" and one 24" to access the riser.**

(2) Are there going to be any repairs needed to the balcony railings to bring them into OSHA compliance of 42" high?

**This will need to be field verified. The inspection report says the rail is 40 inches high, but the drawings show 2' – 5".**

(3) How many operable man ways are on the roof of the tank for ventilation and access? The center vent will be removed during blasting to allow for the containment cables to run through, there should be one man way for personnel and an additional man way for ventilation fans.

**There is one vent and one manway/hatch opening on the roof of the tank.**